



Pacific Climate Change and Finance Workshop

hosted by the

Secretariat of the Pacific Regional Environment Programme (SPREP)

Funded by Asia Pacific Adaptation Network, and Secretariat of the Pacific Community (SPC) through the Global Climate Change Alliance: Pacific Small Island States (GCCA: PSIS) project.

25-26 October 2012, Apia, Samoa

Workshop Objectives:

Pacific Island country representatives enhance their skills in the following areas:

- General understanding about specific donors and the type of climate change financing available to the Pacific,
- Individual donor policies and financing criteria,
- Proposal writing and log frame development,
- Monitoring, evaluation, and reporting requirements for donors.

In addition, the workshop will give representatives of donor agencies, CROP agencies and Pacific Island countries the opportunity to network and develop closer working relationships.

DAY 1 – Thursday 25 October

8.00	Registration	
8:30	Welcome and introductions	
	Prayer and Introductions	SPREP
	A word from the Donor	Dr Puja Sawhney, APAN
	A word from SPC	Gillian Cambers
	Workshop objectives and agenda	Nicola Thomson
	Participant expectations	
9.00	Session 1. Setting the Scene	Coral Pasisi, PIFS
	1.1 Presentation: Climate Change Finance – An Overview	

This session will set the scene by describing the building blocks for better access to and management of climate change finance. This will include the role of national policies, plans, expenditure frameworks and institutional structures.

Q&A

9.30 **1.2 Interactive session: The Pacific Island Experience of Climate Change Financing**

This session will be used to get a better understanding of the experiences of donors and country representatives to date.

Country representatives will be asked to form two or three break-out groups. Donors will be asked to form their own group.

Groups will be asked to identify challenges and lessons learned to date in working on climate change financing in the Pacific.

Donors will also be asked to prepare a list of advice/feedback for country representatives, i.e. 'the do's and don'ts of climate change proposal writing' as well as 'how to create and maintain donor relations'.

Country representative groups will be asked to share the content of their discussion.

Donor representatives will share their results during Session 2.2

10.30 **Morning Tea**

10.45 **Session 2. Understanding Donors**

2.1 Presentation: Funding Programmes currently available to Pacific Island Countries

Andrew Kennedy,
SPREP

Presentation will highlight the main multilateral and bilateral partners and programmes and the amount of funds available.

11.15 **2.2 Plenary discussion: Feedback on proposals from the Pacific - the do's and don'ts of climate change proposal writing and how best to develop a working relationship with donors**

Donors to share the results of their group discussion during Session 1.2

Plenary Q&A

11.45 **Session 3: Proposal Conceptualisation**

3.1 Presentation: Key steps to developing a proposal and important considerations

Nicola Thomson

Q&A

12.15 **3.2 Group Exercise: Problem Analysis**

Breakout groups to develop climate change related problem trees for their country context (2 to 3 groups with donor and CROP agency representatives mixed into the groups). This exercise will enable participants to clarify their

unique and shared national priorities in relation to Climate Change Adaptation.

1.00	Lunch [Organisers will analyse the trees and extract three separate proposal scenarios for break-out groups to develop after lunch – scenarios will include which donor will be targeted, donors represented at the workshop will be prioritised as the target for the exercise]	
2.00	3.3 Presentation: A Broader Perspective – increasing ecosystem services while adapting to climate change	Tim Carruthers, SPREP
2.15	3.4 Plenary: Break-out groups to share their trees, plenary discussion	
2.45	Session 4. Proposal and Log frame Development Exercise Organisers to present the three proposal scenarios and participants to be divided into three groups. Each group will be assigned a support person (selected from the pool donors and CROP representatives) that will guide them through the step-by-step exercise (this exercise will be slightly different depending on each donor) Instructions for the proposal development exercise will be given	
3.00	4.1 Break-out Groups: Exercise 1 - Translate the problem your proposal seeks to address into a goal and objectives (factoring in donor policies and criteria)	
3.30	Afternoon Tea	
3.45	4.2. Break-out Groups: Exercise 2 – How do the goal and objectives meet donor policies and criteria?	
4.15	4.3 Break-out Groups: Exercise 3 – Define activities and lead agencies for each objective	
5.15	Housekeeping Participants feedback on Day 1	Nicola Thomson
5.30	Close	

Donors and country representatives will be encouraged to discuss country-specific ideas and opportunities, a space will be set up if donors/country reps wish to hold meetings/discussions.

DAY 2 – Friday 26 October

8.30	Housekeeping/Review agenda.	
9.00	4.4 Brief progress updates from each break-out group	
9.30	4.5 Break-out Groups: Exercise 4 – Define indicators and means of verification for your goal, objectives and activities	
10.15	4.6 Break-out Groups: Exercise 5 – Planning for monitoring, evaluation and reporting to the donor	
11.00	Morning Tea	
11.15	<p>4.7 Reality check: facilitator will lead the break-out groups through a rapid assessment of further considerations and work that will be required before the proposal can be finalised. This will include consideration of:</p> <ul style="list-style-type: none"> - Stakeholders that should be involved in design and implementation, - Scoping studies required, - Team capacity, - Risks and Assumptions, - Support from CROP Agencies for the proposal development. 	
12.30	4.8 Presentation: Cost-Benefit Analysis – how it can make your proposal stronger	Mariana Simoes Aaron Bunkle
1.00	Lunch	
2.00	<p>Session 5: Pitching to the donor</p> <p>In this session the participants will pitch their proposals to a ‘panel’ (representatives of the donors and CROP experts), the panel will then give feedback on the proposal.</p> <p>Session will begin with the groups being given instruction on how to prepare their pitches.</p>	
2.15	5.1 Break-out Groups: Preparation of proposal pitch	
2.45	<p>5.2 Plenary: Pitching to the panel</p> <p>Participants to present their proposals to panel</p> <p>Panel and other participants to provide feedback</p> <p>10 minutes per group and 10 minutes for feedback</p>	
3.45	Afternoon tea	
4.00	<p>Session 6. Exploring how the CROP agencies can best support Pacific Island Countries with Climate Change Financing</p> <p>During Sessions 4.3 and 4.7, the break-out groups identified ways in which they</p>	

saw CROP agencies best supporting the further development and implementation of their proposals. These ideas will be revisited in this session.

Each CROP agency representative will give a brief informal presentation about how their agency can best help, picking up on the ideas generated during Sessions 4.3 and 4.7.

- PIFS

Ryan Medrana

- SPC

Gillian Cambers

- SPREP

Espen Ronneberg

Each representative will talk for 10 minutes and have 5 mins for Q&A.

4.45	Session 5: Where to from here in 2012 and 2013	
5.15	Workshop Evaluation: Revisit the workshop expectations	Nicola Thomson
5.30	Formal Closure	SPREP and APAN

Participants to please arrive with: National Climate Change Policies and Plans (Nat Coms, NAPAs, JNAPs)